

AAdministrative
Services
Letter

04-02
Revised Smoking Policy



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Signed By	Marie LaVergne, Chief Administrative Services Division	Number	04-02
Distribution	All Employees	Date Issued	April 16, 2004
Subject	Revised Smoking Policy	Expires	When Canceled
Guide Section	General	Reference	G.C. Sections 7596-7597, 19994.30 - 19994.35; Cancels ASL 94-08

Government Code (GC) 19994.30 through 19994.35 sets into place State law which prohibits smoking of tobacco products:

- Inside a state-owned or state-leased building.
- In an outdoor area within 20 feet of a main exit, entrance or operable window of a state-owned or leased building.
- In state-owned passenger vehicles.

The attached "smoking policy" is consistent with the statutory requirements of GC 19994.30 through 19994.35. This policy is effective immediately. In order to assist interested employees, enrollment costs in smoking cessation clinics will continue to be paid for from the boardwide training fund administered by the Training Section, Administrative Services Division.

If you have any questions or need additional information, please contact the Management Services Branch, Administrative Services Division at (916) 323-1158.

Attachment:
[ARB Smoking Policy](#)